

EXAMPLE



Brussels, XXX

AGREEMENT
project xxxx-xxx

Journalismfund.eu
Represented by Ides Debruyne, managing director
Rozenweg 4b
B-1731 Zellik
(hereinafter called 'Journalismfund.eu')

and

applicant (please add address) ON BEHALF OF TEAM OF APPLICANTS
(hereinafter called "the applicant")

have agreed as follows:

1) Journalismfund.eu will pay to the applicant(s) a working grant of €xxx according to the decision by the jury and the application to cover costs and honoraria as stated in the application and the corresponding budget, that form part of this contract.

2) The grant will be paid in two instalments, the first 2/3 upon signature of this contract, the second upon the completion of the project and finalisation of the administration as mentioned under 8). The first instalment will be paid as follows:

To the team leader xxx:	1 st instalment	€xxx (costs)	€xxx (honorary)
Team member xxx	1 st instalment		€xxx (honorary)
Team member xxx	1 st instalment		€xxx (honorary)

3) The applicant undertakes to do the project at the latest by xxx.

The applicant shall provide Journalismfund.eu with an interim report to the state of affairs, including a budget update, at the latest by xxx and every second month on the 15 during the research. The report should be informal and maximum one A4 page. Two weeks before publication the applicant contacts Journalismfund.eu to coordinate publicity in connection with the publication.

4) Any journalistic product that is the result of the project supported by Journalismfund.eu, explicitly has to mention the support of Journalismfund.eu together with the inclusion of the logo of Journalismfund.eu. (See: <http://www.journalismfund.eu/logos-and-banners>). The standard wording of the statement reads: "This article / documentary / book was developed with the support of Journalismfund.eu (www.journalismfund.eu)."

- In the case of a TV documentary or reportage, text and logo shall be listed in the credits.
- In the case of publication in a newspaper or magazine, the logo and the text should be clearly separated from the text at the bottom of the report.
- In the case of a book, text and logo should be mentioned in the colophon of the book.

The applicant undertakes that this agreement is fulfilled.

5) Journalismfund.eu is ready to help the applicant before and at the time of publication to make sure the news is spread as widely as possible. Coordination should be prepared in the context of the last interim report as mentioned under 2).

6) Journalismfund.eu and the jury are bound to strict confidentiality until the project is fully completed.

7) Journalismfund.eu may in no way be held liable for the content of the supported project, the team of journalists and the editors of the publications are responsible for the legal screening before publication.

8) The applicant must repay the grant entirely or partially, or the 2nd instalment is not paid if

- The project is not achieved before the scheduled end date;
- The project does not correspond with the intent of the proposal, that was approved by the jury of Journalismfund.eu and is attached to this contract;
- The applicant is in breach of the rules of Journalismfund.eu;
- An essential element of the application is not fulfilled or incorrect.

9) Upon publication of the project and at the latest one month after the publication the applicant will send Journalismfund.eu

- a complete financial report (in the attached spreadsheet form) and the receipts for the expenses of the project
- a short CV and if possible a picture of each the journalists on the team for the presentation of the project on www.journalismfund.eu
- a 5-10 line summary of the story in English, intended for publication on the website of Journalismfund.eu.
- a copy of the final product
- links to and / or documentation of the published story in all media, it was published in
- A survey (form will be sent to you) should be completed at the same time.

10) The applicant is prepared to present his/her project at a seminar or a press conference of Journalismfund.eu, if that is found valuable by Journalismfund.eu.

11) If any of the above agreements cannot be fulfilled as planned, the grantee undertakes to contact Journalismfund.eu as fast as possible in order to see whether the agreement should be adjusted or cancelled.

12) The undersigned certifies that the above-mentioned team members have validly given power of attorney to the undersigned to sign this contract.

Journalismfund.eu

The applicant

The attached documents are part of the contract

- Application
- Budget for the allocated grant
- Letters of intent from editors/publishers for each planned publication